CSULB CNSA

Board Meeting Agenda

Sunday, November 2, 2014 at 5pm

CSULB Nursing Department Room 66

**Check out our CNSA website: csulbcnsa.weebly.com**

1. **Call to Order at \_5:06 pm\_\_**
2. **Food for thought**
	1. What are you thankful for?
3. **Roll Call:**
	1. Do we have quorum?
		1. 10% of current membership and 50% of board directors
4. **Guest Announcements:**
5. **Success Stories: Jackie H got a scholarship from NAHN!**
6. **Reports:**

**Executive Officer and Advisor**

* 1. *President* --- Darian Tabares
		1. Thank you for coming tonight
			1. Directors email me sooner about event/volunteer problems, Committee Directors if you need help in regards to needing volunteers for your events please send Darian an email a few days in advance and not the night before your event.
		2. Donated banner for CNSA
			1. Follow up with Andrea, still needs to create a design.
		3. Parent Homecoming Info day
			1. Saturday, November 15th 10 am -11:30am
			2. For this particular event, you have been specifically identified and chosen to be a part of a student panel. You will be asked several questions regarding your student experience in hopes to help first year families get a better idea of what the college experience is like at CSULB
			3. Can a girl go? They said Rey couldn’t speak because there are too many guys on the panel…

CAN someone else attend? If so please email Darian ASAP.

* + 1. Received stethoscope money
			1. $228.79
	1. *Vice-President*—Christina DeRobertis
		1. CNSA cords
* Please see CNSA Honor Cords Guidelines for all the qualifications.
* Budget approved: $325
* Committee directors please keep track of everyone who volunteers based on COHORT. So we can start keeping track of attendance to qualify for CNSA cords.
* December 2014 cohort will have a special set of circumstances to qualify for honor cords.
	1. *Treasurer*—Annie Kao
		1. For better track of account activities a log sheet has been created for petty cash. Please sign and date any withdrawls/deposits and save original receipts or copy in the white letter envelope
		+ The money box is with Mo in the learning center
		+ Remember to get Annie Kao or Darian Tabares signature on your reimbursement form **before** going to get Matt’s signature.
		1. Don’t forget to attach sign in sheets for reimbursements for CNSA accounts
		2. Financial Report:
			1. Balance: $5805.01 (CNSA account), $115.38 (petty cash)
			2. Revenue: $ $428.79
			3. Expense: $71.62
	2. *Secretary*—Jacqueline Hurtado
		1. Room reservations are through Jackie ☺
		2. Attendance
			1. Make sure to sign in
			2. Make sure to put a sticker by your name
			3. Many people have missed 2-3 meetings, which disqualifies you for a prize (honor cords) at the end of the semester
	3. *Student Advisor*—Brett Quarles
		1. Has to work ☹
	4. *Cheerleader*- Jamie de Luna
		1. Caregiver needed
			1. Contact Jamie if you are interest
				1. jamie\_deluna@yahoo.com
	5. *Mascot-* Anita Fitzgerald
* A sponsored China trip. It’s a 1-unit winter course through CCPE. Most likely the first 2 weeks in January, will roughly cost about $2,500 but details soon to come. Can take up to 20 people. Anyone can go as long as they have completed first semester and if it’s a graduate they must have their RN license. **Class reps please announce to your classes once we get more details.**
	1. *Faculty Advisor*—Sharon Konrad

**Director & Committee Report**

* 1. *Fundraising Director*—Diana Park
		1. **Looking for two fundraising committee appointees**
			1. **Announce: Class reps please announce this to your classes**
		2. Apparel order follow up
		3. TV filming follow up
* **Announce:** Possible T.V. showing on **Friday Nov. 14th from 10am-2:30pm?**
* Class reps please email Diana Park by **Friday Nov.** **7th** for final head count.
	1. *Legislative Director*--- Emily Smith
		1. Faculty meeting update
* Hosting classes in the summer for RN to BSN possibly? Or even online program.
* Starting spring 2015 CPR card can now be renewed every 2 years from now on.
* Next year is CSULB’s SON 50th Anniversary
	1. *Membership Director*—\_\_\_\_WANTED\_\_\_\_
		1. This position is available
			1. **Announce:** Class reps please announce this
	2. *Public Relations Director*—Nell Dangcil
		1. Send Nell information about your events, so he can post them on Facebook or around the School of Nursing

**Committee Reports**

* 1. *Student Support*—Andrea Seu
		1. New Student Orientation
			1. Saturday December 13th
* Volunteers needed for set up, mingling, and breakdown, please email Andrea if interested in volunteering
	+ 1. Happy hour
			1. Changing the days back!!!
				1. Back to 2nd and 4th MONDAY
				2. **Class reps please announce: Monday Nov. 4th and Nov. 10th**
			2. 12-1 pm in the Glass classroom
			3. Budget: $30 (per happy hour) = $60
	1. *Mentorship*--- Tanya Jilkevorkian
		1. Mentors and mentees have been paired
	2. *Professional Growth and Development*—Katie Sidman
		1. Robert’s Rules of Order Workshop
			1. Anyone interested? It’s a method of conduct for organizations. Good for us in CNSA to know and use during our meetings. Plan for the workshop to be in February.
		2. Paramedic Disaster Relief Training
			1. Anyone interested? Hosted by paramedics, it’s going to be a demonstration drill here at CSULB. Details soon to come!
		3. Mock Interview
			1. Date: 11/5/14, Wednesday
			2. Time: 1500-1700
			3. Budget: $40 (thank you gift cards for professors who participate and refreshments) **Approved!**
			4. **Location: Learning Center 15 min PRIOR to interview time**
				1. Please dress in business casual
				2. NOTE: You must attend the resume workshop in order to attend the mock interviews. Faculty will be facilitating these interviews and we need to know how many students to expect; thus, no walk-ins will be accepted.
		4. Received contact information for Army and Airforce recruiters
			1. **Class Reps please ask your class:** Are we interested in hosting an info session for this? If you have a positive response please email Katie Sidman and let her know.
	3. *Community Service*—Brooklynn Fay
		1. CNSA Newsletter
		2. CNSA Convention update
		3. Will send out a survey monkey for best dates for everyone for Eboard fun day
		4. China Study Abroad
		5. Street to Home
			1. The Village Homeless Assistance Program
		6. Flu Shot Clinic
			1. Wednesday, November 5th at the Westminster Senior Center from 7:30am-11:00 am. Location: 8200 Westminster Blvd. Westminster, CA 92683.
			2. We need volunteers to give out flue shots! Please email Brooklynn Fay if interested.
		7. Cook for Ronald McDonald House
			1. Will be doing this in December, date, location, and time TBA.
		8. Veterans 5k Run/Walk November 9th at CSULB
			1. First aid booth needed, volunteers needed
			2. See flyer attached for further information
	4. *Breakthrough to Nursing & Pre-Nursing*— Brittni Bohan & Jackie Mckenzie
* Root beer float was a great success
* SON tour for pre-nursing, soon to come
	1. *University Involvement*—Bernadette Tomas
		1. CHHS Student Council Meeting update
			1. Fall Mixer with CHHS Faculty and Students
				1. Monday, November 17th 11-2pm
				2. Location: TBA
			2. Webmaster and Community Outreach positions on CHHS council are still open
				1. Meetings for their Eboard are every Monday from 12:30-1:30 and are mandatory
		2. Sextival **Class Reps please announce:**
			1. Tuesday, November 4th
			2. Speaker’s Platform
			3. 11-2pm
			4. Volunteer’s needed, please email Bernadette
				1. We will be hosting an anatomy game where students locate and label male/female reproductive organs
			5. Budget: $25 (snacks/prizes) Approved!
1. New Business
	1. Code Blue with Jay
		1. New dates for November
			1. **Announce:** Wednesday November 19th and December 3rd from 11:30am-2:00pm, volunteers needed!
		2. Having problem with not getting enough volunteers and people cancelling last minute
		3. Will receive event/attendance credit for end of year prize
		4. Email Suki Smith if you or your peers are interested
	2. ACLS/PALS **Class reps please announce:**
		1. November 15th/16th
		2. 0700-1900
		3. Nursing 66
	3. Next meeting holiday potluck and ugly sweater party!
		1. Budget: $50 Approved!
		2. Contest for the best ugly sweater and a Google doc will be created to sign up for what food item you are bringing.

Jackie Hurtado announcement:

**Class reps please announce:**

1. Want to be a part of a nursing organization? Sign up for National Association of Hispanic Nurses (NAHN). A great way to network, build your resume, and earn scholarships! Contact Jackie Hurtado for further information. Email: j\_hurtado@ymail.com
2. The Cheesecake Factory Thanksgiving Feast on Thursday Nov. 27th from 7am-2pm at the Anaheim Salvation Army. Salvation Army address: 1515 W North St. Anaheim, CA 92801. Come help and donate your time to provide a fine dinning experience to those less unfortunate. Bring friends and family for lots of fun! Contact Jackie Hurtado for further information. Email: j\_hurtado@ymail.com
3. Old Business
	1. New Student Interview
	2. 1st Semester Care Plan Workshop
	3. Resume Workshop
	4. Prenursing Root Beer Float Mixer
	5. Nursing Fitness Day
	6. DHS Open House
	7. Health fairs
4. Adjournment at \_\_6:35pm
5. Next meeting December 2nd at 5 pm in Room 66