CSULB CNSA

Board Meeting Agenda

Sunday, September 11th 2016 at 5pm

CSULB Nursing Department Room 66

# **Call to Order at: 5:02**

1. **Opening**
2. **Roll Call**
   1. Do we have a quorum?
      1. 50% plus one of the voting membership
3. **Guest Announcements:** 
   1. CNSA Vice-President, William Gallegos, is in attendance.
      1. Unable to make it
      2. CNSA Convention
         1. All are welcome to go. Please get in touch with Jalyn ASAP so that we can request an ASI grant large enough to cover the convention, transportation, and accommodation costs.
         2. Open positions in state-wide CNSA. If interested see the CNSA website. <http://www.cnsa.org/>
4. **Success Stories:**
   1. Preceptorship have begun for several senior students! Yay Mai and all 5th/6th Semesters!
5. **Reports:**

**Executive Officer and Advisor**

* 1. *President*—Jalyn Alexander
     1. Thank you all for coming tonight
        1. Please check-in with Mandy at the end of the meeting if you’re looking to fill an open position
     2. Heart Shockers
        1. May want to look into a new organization to partner with
        2. Jalyn will contact Nick about their instructors (they were not up to professional standards). Plan to look into other program hosts.
     3. Nursing Bonfire
        1. Successful event with over 80 members present
        2. Conduct
           1. We are representing our organization and our university so please conduct yourself respectfully!
     4. Nursing Apparel
        1. New possible T-shirt and sweatshirt apparel for presale only (to avoid having extra apparel)
           1. T-shirts: 2 designs sent in by students (Jalyn will get pricing from bookstore)
           2. Crew-neck sweaters: designs will be rearranged
        2. Survey will be sent out in about 2 weeks to vote on T-shirt and sweatshirt designs.
  2. *Vice President*—Maiying Her
     1. Honor Cords
        1. We currently have 19 cords
        2. Vote to purchase 30 more at a price of $180
           1. Mai will return next month with prices of buying in bulk to compare pricing for budget.
     2. Medals
        1. Planning to hold of on medal purchasing at this point, perhaps we can revisit the topic in the future
           1. Next meeting: thorough guidelines for medal qualifications will be presented.
     3. Membership Book
        1. Would like to borrow the book to update the membership status of students attending events.
     4. Please make sure you complete a sign up sheet for every event you host.
  3. *Treasurer*—Chrisley Maglanoc
     1. Account Balance: $6,977.79
     2. Petty Cash: $356.16
        1. Please see blue folder next to cash box when selling apparel to document the transactions.
  4. *Secretary*—Mandy Perry
     1. Room reservations go through Mandy
        1. Please turn in room reservation a minimum of three weeks prior to your event
     2. Attendance
        1. Please make sure to sign in on our attendance sheet.
  5. *Student Advisor*—Brittni Bohan ☺
  6. *Cheerleader*—Jamie De Luna Thank you for your lovely emails ☺
  7. *Mascot*—Dr. Anita Fitzgerald Ditto!
  8. *Faculty Advisor*- Sharon Konrad
     1. Hi Jamie! Welcome to your first meeting as a 1st Trimester class rep!
     2. Thanks Johnny for organizing a great Resume Workshop!
     3. Thank you Kevin and Monique for attending the Japanese Student Nursing Mixer!

**Director and Committee Report**

* 1. *Fundraising Director*—Hayley Schum
     1. Panda Express Fundraising event on campus
        1. September 19th ALL DAY – Please help handout flyers! Also a picture of the flyer on your cell phones shown at check-out will work too!
        2. We receive 20% of proceeds
        3. Volunteers needed to pass out flyers on the day of the event

Class reps please announce:

* + - 1. <https://docs.google.com/document/d/1CsSOC_PR_Z-n547chPyhTzNgcLSGabMR6dNDTFdRK4U/edit?usp=sharing>
  1. *Legislative Director*—Christof Ronquillo
     1. Meeting coming up.
     2. Welcome Michelle and Van!
  2. *Membership Director*—Stephanie Yu
     1. If your classmates want to join, please direct them to Stephanie or if you get membership forms/money from your classmates please give them to Stephanie
  3. *Public Relations Director*—Kevin Heng
     1. Send Kevin information about your events so he can post them on our social media accounts.
     2. Our website now has a Jobs page. Check it out! <http://csulbcnsa.weebly.com/jobs.html>

**Committee Reports**

* 1. *Student Support*—
     1. In need of a new director. Ask classmates if interested!
     2. *Happy Hour Assistance Sign-up Class reps please announce*
        1. <https://docs.google.com/document/d/1Gd5lEkRcCbIS3IFs71L5tTW-UVHkZCfdyJ9lP6YquHM/edit?usp=sharing>
        2. Times may be inconvenient (11:45am-12:45pm every 1st and 3rd Wednesday) but we can be flexible if need be.
     3. Budget
        1. 6 Happy Hours at $10 a piece = $60
        2. 1 Movie Night at $70 = $70
        3. 1 Mixer at $150 = $150
        4. New Student Interviews $40
        5. Total = $320
        6. Jalyn: “Motion to approve a budget for $320 for this semester’s Student Support.” So moved.
  2. *Mentorship*—Dania Al-Itani
     1. Care Plan Workshop is being planned for 10/12 from 12:30-2pm
        1. Date TBD
        2. Split/Separate dates for the workshop:
           1. Computer system software navigation help prior to the 1st semester students care plan
           2. Care plan review workshop only
     2. Volunteers needed
     3. Room needed
  3. *Professional Growth and Development*—Johnathan Tran
     1. Mock Interviews week
        1. Date: October 14th Postponed, date TBD
        2. May postpone since New Student Interviews are on the 12th
     2. The CNSA Convention is October 7-9th in Visalia, CA
        1. <http://www.cvent.com/events/2016-cnsa-convention/event-summary-bab57b7dddb344c2ab325270286d5db2.aspx>
        2. Class reps please announce, direct people to Jalyn.
  4. *Community Service*—Monique Wood
     1. CHOC Event: many people interested; another one may be scheduled in future
     2. Living Well at the Beach
        1. Monday, October 17th on Campus 11-2pm
        2. Blood Pressure and BMI Booth
        3. Good opportunity for 1st Semester students to practice Blood Pressure Readings
        4. Volunteers needed – Class reps please announce, direct to Monique
     3. Rock n’ Roll LA Marathon Class reps please announce
        1. October 30th, 2016 7am-12pm at the Finish Line Medical Booth
        2. <https://iracesafe.com/registration/volunteer>
        3. Sign-up to volunteer and join the “Cal State- LB CNSA” group
        4. Let Monique know you are volunteering
     4. Alzheimer’s Walk Class reps please announce
        1. October 29th at the Aquarium of the Pacific (6am call time)
        2. Partnering with Sigma Theta Tau possibly
           1. We are setting up a team so please recruit family and friends if interested in participating. All participation is appreciated!
     5. Long Beach Senior Center Food Drive
        1. Preferred month: November
        2. Information to follow next month
  5. *Breakthrough to Nursing & Pre-Nursing*—Jackie McKenzie & Reya Villegas
     1. First monthly meeting will be Monday, September 12th at 5pm
        1. Dates will be rearranged and TBD
     2. Pre-nursing Info Session September 11th at 3:30 pm
        1. Good turn out!
  6. *University Involvement*—Van Pham
     1. First meeting coming up.

1. **New Business**
   1. CHOC arts and crafts event September 13th
   2. New Student Interviews October 12th
   3. Mock Interviews October
2. **Old Business**
   1. Successful Events: Bonfire, Resume Workshop, WOW, Disaster Drill, LBRM Backpack Event
   2. Tina Talentino-Baldridge - Grad Student Resource List. <https://drive.google.com/file/d/0Bze1ZhQu3NgsU0toQ2txMGlIS28/view?usp=sharing>
3. Goal: Emails titled with response required- respond within 48 hours
4. Adjournment at: **5:57**
5. Next Meeting: October 2nd at 5pm in Nursing Room 66