**CSULB School of Nursing**

**CNSA - Board Meeting Agenda**

**Sunday, MARCH 10th, 2019 at 17:00 Hr**

**Nursing Department Room 66**

1. **Call to Order at: 17:08**
2. **Opening**
3. **Role Call**
4. **Guest Announcements** 
   1. Marleny (4th semester student ADN-BSN)
      1. Community health: propose opportunity to get canned food for Long Beach Senior Center
      2. Issue- lack of accessibility to food
      3. Intervention- help pantry by collecting canned food
      4. Donate food!
         1. No hours for food, have already had donations this semester
         2. Suggestion: Make it a competition, class code with the most donations gets something

We will help advertise, need info about where to donate food.

* 1. Welcome Joanne! (1st semester, trimester student)

1. **Success Stories** 
   1. VCH Health Fair
2. **Executive Officer & Advisor Reports** 
   1. **President - Tony Nguyen** 
      1. SON Department Open House March 15th 1515-1700
         1. Prof. Dugan requests 5 students, does the SON need anymore so I can recruit more students via CNSA Beachboard
         2. No volunteers yet, Dr.Gobel needs 4-5 students, wear uniforms
         3. Dr. Khalil is in charge
      2. NSNA Convention in Salt Lake City, Utah

When: April 3-7 (Week of Spring break)

Last day to register online is March 18

Sigma Theta Tau Scholarship

* + - * 1. Two scholarships, each in the amount of $255 (to cover convention and hotel fees). Only for active CNSA members.
        2. Need to write a brief essay (no more than 500 words) on the importance of leadership as a RN
        3. Scholarship application DUE on March 18th at 1700 and can submit application to [*iotaetachapter@gmail.com*](mailto:iotaetachapter@gmail.com)
        4. More information → refer to poster on CNSA Beachboard site
    1. New CNSA board members election
       1. Will post the positions up on CNSA beachboard page on April 1st
       2. New board members will be announced on April 14th meeting
          1. Shadow current board and will be in training during April and May meetings for a smoother transition.
          2. Class representatives should announce the positions to each of their classes.

4. Pinning Ceremony reimbursement

1. For cohort 0519S, 0519T, and 0819T, need to pay the venue and must submit receipt to Celia anytime before May 15th (may 20th latest) for reimbursement ($340.25). Deadline is May 31st.

5. Please remember to send me your flyers if you want them printed.

6. Give Jenn Thurber and future secretary access to post meeting minutes on the ADN-BSN beach board page. A folder under content with sub-folders including board members information and meeting minutes

Disregard, they should have access already if they have paid the dues and are added to the BeachBoard page.

* 1. **Vice President - Farrah Llanes** 
     1. Blood Drive Committee
        1. Some statistics- 150 units collected
        2. Some Good things/ Improvement Summary
           1. Discussing with Eva about how we can get student nurses to take on a more active role, doing screening and also poking people, as need licenses and insurance doesn’t cover it previously.
        3. Highly encourage CNSA to continue to participate! We collaborated with 4 clubs: ESG, HSSA, Flying Sams, and Honors. Also included Pre-Nursing. Really gives us the opportunity to work with other people on campus! People always feel like they’re not part of the campus. Building a relationship with these people.
           1. HSSA is reaching out to see what we can collaborate on them with.
           2. Good advertising!
        4. Lifestream is happy to collaborate with us again!
     2. Camp Kessem: Looking for RN, LVN, NP positions (volunteer)
        1. A camp that works with kids who have parents who have cancer
        2. When? August 11-16, 2019
        3. Where? 42121 Seven Oaks Road
        4. All travel, lodging, and meals are provided
        5. Contact: longbeachstate@campkesem.org
     3. SON Meet the Department
        1. Hang Posters before the meeting at 4:15
        2. When? Friday, March 15, 2019 @3:15-5PM
        3. Where? Nursing Department
        4. Contact: Dr. Khalil ([Kholoud.Khalil@csulb.edu](mailto:Kholoud.Khalil@csulb.edu)).
        5. Sign Up:
           1. Hang Posters before the CNSA meeting (Sunday, March 10 @4PM):<https://docs.google.com/document/d/1kbtYUnlPH-ZZqGXCdSt42CDpMTOIJ4G2VFoH5Rg4puI/edit?usp=sharing>
           2. Help visitors around the SON and answer questions regarding your experience as a nursing student (Friday, March 15 @3:15-5PM):   <https://docs.google.com/document/d/1XVvp13UDN8a-xqrPxof_Ftyn0RwfN-d4LIevrDhPAaM/edit?usp=sharing>
     4. Please send me your Sign in Sheets! (VCH Health Fair, Happy Hours, other sign in sheets?) Ideally within 72 hours of the event.
     5. Updated Bylaws
        1. <https://docs.google.com/document/d/1Rkx3Y2EbaK8YTKtNIbVJXvPvCapAgA8OToyPBeZkIa0/edit?usp=sharing>
        2. Highlighted we will talk about and vote on, will only take effect on incoming cohorts in 2019, next Vice President will have to stay organized to keep rules separate.
        3. Fall 2019- PASSED
        4. 2 consecutive semesters- PASSED
        5. 20hours within 2 consecutive semesters- PASSED (to avoid students from getting all hours in 5th semester, **ADD**- at least 2 hours in one consecutive semester)
        6. Exceptions on case by case basis (Ex: trimesters have summers, not enough events, can exclude summer for them…, exceptions decided with President)
        7. **ADD**- summer semesters are excluded in consecutive, but will roll over into the Fall
        8. Over the course of 5 semesters for medal (More summer events? No because lots of board members are not in town, trimester students are very busy; ADN-BSN? Only here for 3 semesters, **ADD**- separate section for ADN-BSN students)- PASSED
        9. Medals can be earned in 4th semester- PASSED
        10. Minimum of 50hrs over 5 semesters for medal- PASSED
        11. Receive honor cord and medal when all requirements are satisfied
        12. Discussion- lots of students participating but haven’t paid for membership, pay first then get events (2 voted), or pay later at least before getting award (majority)- KEEP AS IS
        13. Awards given during fall and spring- PASSED
        14. Time in and time out section added to sign-in sheets for events- PASSED
        15. Send sign-in sheets within 72 hours for to VP- PASSED
        16. Guidelines can only be changed once per semester with a 2/3 vote- PASSED
        17. Exceptions are at the discretion of vice president and president and a faculty advisor- PASSED
        18. Fundraisers for pinning are worth 1 hour of credits- PASSED
        19. One donation (food, clothes, supplies)= 30min, two per semester limit
        20. Thank you for sending out before-hand Farrah!
  2. **Secretary - Jenn Thurber** 
     1. No update!
  3. **Treasurer - Florenzo Fejeran** 
     1. Account balance as of 3/8/19: $9,333.04
     2. Pinning Ceremony funds 2018-2019
        1. Includes Fall 2018, Spring 2019 (2 cohorts), Summer 2019
        2. Each cohort gets $340.25
        3. So far only Fall 2018 has withdrawn funds
        4. Must use funds before Mid May or funds will go back into the ASI general pot.
           1. Mid may must turn in reimbursement form as a check will need to be cut which will take 7-10 business days.
           2. Final day before funds go back into general pot is May 31st.
     3. Grants 2019-2020
        1. Met with Celia and overall our grants are ready to go.  Need some final tweaks. Those involved should receive an email about final adjustments.
        2. Deadline to turn in final tweaks for grants, March 13, 2019.
        3. 4 main grants we are applying for
           1. Mentorship Program

Est Amount Requesting - $203.88

* + - * 1. Pinning Ceremonies

Est Amount Requesting - $7,473.30

* + - * 1. Workshop Series

Pre-nursing Info Session

Resume Workshop

How to get a job

Mock Interviews

Est Amount Requesting - $280.58

* + - * 1. Talent Show

Est Amount Requesting - Pending

* + - * 1. Big thank you to Tony, Farrah, and Adrian with helping package these grants! =)
  1. **Faculty Advisor - Dr. Ketola** 
     1. No update!
  2. **Student Advisor - Shealyn Engfer** 
     1. No update!
  3. **Mascot - Dr. Fitzgerald** 
     1. No update!

1. **Director Reports** 
   1. **Breakthrough to NRSG Director - Katherine Dawson** 
      1. WOW
         1. I wasn't here last meeting and I forgot to fill out the budget for the WOW came out to be $29.33. Motion to pass this budget. PASSED
      2. Pre-Nursing Info Session
         1. The date will be Mon March 11th at 4:30pm at SON building 36D!
         2. Will be sending/have sent out sign-up sheet!
         3. No budget needed
   2. **Community Service Director - Maeve Castleberry** 
      1. CNSA Membership Meeting South
         1. TEAS Workshop (maybe add next semester)
         2. Legacy emails (Shaelyn established them, purpose is to pass these on to new board members, make this mandatory for new board for continuing progress, helps keep state board in contact with each school)
         3. Board meeting and members’ meeting / Newsletter (to get people more involved, talk about events, board meeting along with short member meeting each month, incorporate short member meeting with happy hour?)
         4. Membership Director’s connection to CNSA credit (Membership director would keep track of who is a member and who is getting credit, can give VP more room for other things, Nissa is open to this, transition to VP and membership director working together on this for next year)
         5. A position specifically for first/second semesters (gives more responsibility to 1st and 2nd semester students, below are examples, board members would have more help, **ADD**- check box on application for new students who are interested in becoming a “board mentee/intern” to specific board member positions, **ADD**- sentence that describes position, give hours for becoming a “board mentee/intern”)
            1. Ex) social media, breakthrough to nursing, university involvement
            2. Representative in faculty meetings
            3. Committees/ “assistant” board/intern board member
         6. Counting hours instead of credit with the incoming cohorts (the current cohorts can still do credit system to make it easier)
         7. Attending other chapters’ meetings (LBCC is very involved, go to one of their meetings, one this Wednesday at 5pm, Farrah will email to see if they can meet up, Maeve may try to go to their meeting this week)
         8. Running for state board (email Jen: jennifer.gidaya@gmail.com)
      2. VCH Health Fair
         1. It was a success!
         2. We will most likely participate again later this semester
      3. Celebration of the Young Child
         1. End of April at CSULB for children 6 and under and parents, educational
      4. Walk 4 Kids: Ronald McDonald LB
         1. When: Sunday, April 28 6:30-10:30 AM
         2. Working in Kids Zone to do BP checks for parents/ BMI Indexes or something similar. Provide handouts and provide education.
            1. Teaching projects? (diabetes, obesity related, Velcro for healthy and unhealthy foods)
            2. Make a meeting to decide for another instructor
         3. Are we interested?
         4. Contact: CDodson@rmhcsc.org
      5. St. Luke’s
         1. March 23rd, April 27th
   3. **Fundraising Director - Janessa Deleon** 
      1. Chick-fil-A fundraiser (15% of proceeds goes towards the club)
         1. When: March 18th from 5pm-10pm
         2. Where: Traffic Circle in Long Beach
      2. Panera Bread fundraiser (for 0519T pinning)
         1. Being advertised as an event to raise money for this cohort
         2. When: March 11 from 4-8pm
         3. Where: Seal Beach.
         4. Should we give CNSA credit for fundraisers like this dedicated towards a cohort’s pinning? YES
      3. Buffalo Wild Wings Fundraiser
         1. In the process, no date given yet.
   4. **Legislative Director - Jen Gidaya** 
      1. Still awaiting constitution approval. If no one has heard back yet, then I will follow up Celia this week.
      2. Cover for faculty meetings on 3rd Wednesday 1-3pm (I have clinical until 4 pm) 4th Wednesday on March 27th 1:30-3:30, Maeve volunteered to attend
      3. Idea for an event: CANP (California Association for Nurse Practitioners)
         1. Assembly Bill 890: New legislation introduced February 21 by Assembly Health Committee Chair Jim Wood (D-Santa Rosa) would help assure direct access to health care for the state’s growing and diverse population by removing antiquated barriers and granting full practice authority to California nurse practitioners.
         2. California is the only western state that still restricts nurse practitioners by requiring that they only practice and prescribe with physician oversight.
         3. <http://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=201920200AB890>
   5. **Membership Director - Nissa Araque** 
      1. No updates
   6. **Mentorship Director - Adrian Fajardo** 
      1. Care Plan Workshop 3/13/19 1330-1430
   7. **Professional Growth & Development Director - Dalena Nguyen** 
      1. Mock Interviews
         1. 14-15 students able to get interviews; all students who stated they wanted interviews were accommodated for.
         2. Thank you Faculty Members!
      2. Resume Workshop Wednesday, March 13th 5:30-7:30 pm in Learning Center
      3. How to get a Job Workshop
         1. Motion budget of $102 (gift cards x7 ($70), food ($30), thank you cards ($2))
         2. Farrah seconds, PASSED
   8. **Public Relation Director - Reyna Bhakta** 
      1. No updates!
   9. **Student Support Director - Alexandra Cao** 
      1. Happy Hour
         1. 3/26 11AM LAC
         2. Coffee + donuts + CNSA credit given
      2. Bowling event?
         1. May 3 (Friday before finals)
         2. Bowling alley (2 hours + setup/cleanup) = $135
         3. Pizza/refreshments = $70
         4. Will discuss USU fee waiver with Celia
         5. Motion budget of $205, PASSED
   10. **University Involvement Director - Kaelyn Miller** 
       1. Still Working On PowerPoint For Grants :)
       2. If anyone is interested in holding a position in the CHHSSC, let me know (Cell: 949-338-1020)! They are looking for people to fill positions next semester. Applications due by April 19th by 5pm.
       3. Grant applications due on March 15th! Thank you Flo and Tony for maintaining contact with Celia and being rockstars
       4. Mental Health Lecture April 10th (12pm-1pm) through CHHSSC. Providing free food! Contact me if you want to go.
       5. Parking fee waiver application for a guest speaker goes through CHHSSC. If you need this form, visit BeachSync or contact me.
       6. Jen, if you still want to present with me, text me! We have 3 minutes to present each event. Remember 6 PM on March 20th.
       7. Sorry, I’m not here! Hope you all have a great week!

Dr. Fitzgerald- New Student Interviews this Wednesday, Farrah will make and send a sign-up sheet, more interviews than usual, it will be from 0800-1630, water and snacks (leftover blood drive cookies and water? Let Dr. Fitzgerald know if there is no water in the closet)

Attached is a link to sign up: <https://docs.google.com/document/d/1vZhCvB51hJYE8Tlkgfq30IqZN5PoImgPfA_q3t6v-SE/edit?usp=sharing>

1. **New Business:**
   1. Open house, care plan workshop, resume workshop, fundraising events
2. **Old Business:**
3. **Adjournment: 18:11**
4. **Next Meeting:**
   1. April 14th, 2019 1700