**CSULB School of Nursing**

**CNSA - Board Meeting Agenda**

**Sunday, JULY 1, 2018 at 17:00 Hr**

**Nursing Department Room 36D**

# **Call to Order at: 1707**

1. **Opening**
2. **Roll Call**
   1. Do we have a quorum? No
      1. 50% plus one of the voting membership
3. **Guest Announcements**
   * 1. N/A
4. **Success Stories**
   1. NSO was a huge success! Great turn out during the raffle. Thank you to those who came out to support the new students.
5. **Executive Officer and Advisor Reports**
   1. *President* — Tony Nguyen
      1. Daisy in Training Award (August 2018) 0818S graduating class. Funds come from CNSA for this award, there was a misunderstanding, but it was figured out and purchased for graduating class.
         1. When is the date, who is presenting the award and the location of event? Need a professor to present.

* Meaghan, regional program director of the Daisy Foundation notified that the annual supplies have shipped. She also attached the award/certificate template, so I will need the names of the recipients to print those out and sign it.
* Shealyn, can you update us on the situation with the Trimester group?
  + 1. NSNA (National Student Nurses’ Association) Annual Summer Leadership Conference
       1. Mount Sinai Medical Center (NY)
* Event is on Friday - July 27th, 2018
* Registration deadline: July 23rd, 2018
  + - 1. How many students can we sponsor to go? 2-3 students would be great.
      2. Tony will be sending out an email to see who would be interested.
      3. Need to figure out cost for hotel, flights and the convention. Want to figure out budgeting for the year to decide on number of students to send. Maybe consult with ASI.
* Dr. Ketola and Dr. Fitzgerald input on this? The process of getting the grant, etc.

Discussion about planning budgets before the school year starts. This way Florenzo can apply for grants for the events. Tony will be sending out an email to committee directors with more information and the documentation.

* + 1. Sign the thank you card so Professor Konrad can give it to Marni.
       1. Marni gave us one new stethoscope and one BP cuff to raffle off at the NSO as well as a $100 gift card for CNSA to use. Show her our token of appreciation via thank you card.
  1. *Vice President* — Farrah Llanes
     1. No update!
  2. *Secretary* — Jenn Thurber

Thank you to Kourtney for covering my absence and taking the meeting minutes.

* + 1. BeachBoard stopped working when attempting to send the minutes via email. Did everyone receive the June minutes on their emails? Yes.
    2. Did these emails went to a spam folder? If yes, add Jenn’s email to your contact list on gmail, yahoo, outlook, etc.
    3. Attendance of the monthly meeting? Jenn will hold it. This is part of the secretary’s position.
       1. Send it to someone or keep it as personal record?
  1. *Treasurer* — Florenzo Fejeran
     1. NSO – made $430 from CNSA memberships and raffle tickets. =)
     2. CNSA Account as of 6/21/18: $7,106.66 will discuss more with Celia to confirm.
     3. Please give me a physical copy of receipts for reimbursements.
  2. *Mascot* — Dr. Fitzgerald
     1. Community Service Opportunity / Program
        1. This will be in downtown Long Beach that does showers and clothing for the homeless. There will be an orientation as well-Orientation will be on the first Saturday of the month. Only need to attend orientation once, only about an hour in the morning. Maybe thinking of getting a group together for the first Saturday in August.
        2. Start a team for the 4th Saturday of the month to volunteer. A team consists of no more than 5 people. It doesn't have to be the same 5 people every month. This will be Saturday in the morning for about four hours.
        3. Dr. Fitzgerald will be attending every time Long Beach hosts this opportunity, so she will be there to support and supervise.
        4. Please touch base with Maeve, Community Service Director.
     2. Official CNSA activity? Potential for CNSA hours.
        1. Students will get community service credit.
        2. Student recruitment for the program- Contact Dr. Fitzgerald if interested. Information will also be on Social Media.
  3. *Faculty Advisor* — Professor Ketola
     1. No updates!
  4. *Student Advisor ­*— Shealyn Engfer
     1. No updates!

1. **Director Reports**
   1. *Breakthrough to Nursing Director* — Katherine Dawson
      1. No update!
   2. *Community Service* *Director* — Maeve Castleberry
      1. No updates!
   3. *Fundraising Director* — Irene Simental
      1. No updates!
   4. *Legislative Director* — Jen Gidaya
      1. No updates!
   5. *Membership Director* — Nissa Araque
      1. If a student asks for membership status, please ask for their student ID number and possible alternate name if they put a different name on their application
      2. Out of the country until July 24th so membership status check will have to be after this time.
      3. 31 new CNSA members, 30 paid -> fundraised $300 alone off of memberships.
   6. *Mentorship Director* — Adrian Fejardo
      1. Able to recruit 32 incoming students and will plan to send out a mass email to more potential mentees/mentors.
   7. *Professional Growth and Development* *Director* – Dalena Nguyen
      1. No updates!
   8. *Public Relations Director* — Reyna Bhakta
      1. No updates!
   9. *Student Support* *Director* — Alex Cao
      1. No updates!
   10. *University Involvement Director* — Kaelyn Miller
       1. No updates!
2. **New Business:**
   1. Pinning Ceremony!
   2. White Coat Ceremony- August 25th -sign-up sheet to come
3. **Old Business:**
   1. NSO
4. Adjournment: 1744
5. Next Meeting: August 26th