**CSULB School of Nursing**

**CNSA - Board Meeting Agenda**

**Sunday, April 5th, 2019 at 17:00 Hr**

**Zoom Meeting**

1. **Call to Order at:** 1710
2. **Voting Quorum (50%+1)?** Yes
3. **Success Stories**
4. **Executive Officer & Advisor Reports** 
   1. **Faculty Advisor-Dr. Fitzgerald**
      1. Sign up if you can for the Health Corps.
      2. Will be the Faculty Advisor next semester.
      3. Now can have 50% patient contact and 50% Simulation.
   2. **Faculty Advisor- Tina Tolentino-Baldridge**- No updates
      1. Will not be here for the Fall 2020 Semester but may be back in the Spring
   3. **President - Dalena Nguyen** 
      1. New Board 2020-2021!-Introductions!
      2. Campus Events earliest scheduling July 1st
      3. ASI meeting Spring Allocations 2019 3:30 pm- April 7th meeting to discuss if the funds will be able to be used past June. Can watch and participate via the zoom link below.
         1. <https://csulb.zoom.us/j/163987916>
      4. Budget August 2019-February 2020: Not Accurate but will show biggest income (membership fees and merch) and expenses (merch, happy hour, Daisy Awards, socials, talent show)- Tool for incoming Board Members to reference for budgeting.
         1. https://docs.google.com/document/d/1Fa0qsI7xU6LfX7t\_szSAy6mvMIRzxN3KBxAl8Avt-6w/edit?usp=sharing
   4. **Secretary - Kourtney Gomez**
      1. Just trying to think of some ideas for make-up hours!
         1. Maybe we can find some quality online leadership courses for members to do for an hour or two. (Like CEUs)- CNSA and NSNA website may be an option and both Tina and Dr. Fitzgerald will look into other options.
   5. **Treasurer - Tony Nguyen**
      1. Account balance: $13,546.25
         1. Continue to reach out to me so I can help with reimbursements. And yes, we will be 6 feet apart with mouth coverings.
         2. Anyone else needs reimbursement? (I have receipts from Philip and Shyla)
         3. Plan to go to campus and get exact amount for reimbursement from cash box. Front desk still open with key to closet?
5. **Director Reports** 
   1. **Breakthrough to NRSG Director - Joanne Hwang**
      1. Pre-Nursing Mentorship Program with Abigail Loo- Will get certificate if meet qualifications outline in the google document below.
         1. <https://docs.google.com/document/d/18x-Q3ZXQt-KRf2l8wZJN6xLagwsNEoCP62G-ocpa0C8/edit?usp=sharing>
      2. Credit: Can drop off masks from 0800-1800. They are on lockdown so call Shaun Dahl from administration @ 562-434-842.  Someone inside can come pick up the mask.

Can make mask out of old cloths/t-shirts, but must be CLEAN.

* + - 1. Make and donate masks: 2 masks=1 credit
         * Donate to Alamitos Belmont Rehabilitation Hospital
         * Instructions for masks: <https://psjh.blob.core.windows.net/covid/2020-%20PSJH_CLINICALFACEMASK_%20Instructions%20-%20Final.pdf>
      2. Hand washing tik tok- Instructions will be posted on BeachBoard and send in videos to csulb.cnsa.publicrelation@gmail.com
  1. **Community Service Director- Shyla Coley**
     1. Currently making a guide with resources, contact information and how to make community service events for Nancy
  2. **Fundraising Director - Kathy Hoang**
     1. BWW fundraiser: Will update money raised. Send receipt to Caren for credit.
     2. CPK fundraiser cancelled.- Postponed until further notice
  3. **Membership Director - Caren Ly**
     1. Certificates for 5th semester students (0520S, 0520T, 0820T)-0820T can give certificates out now or in the Summer, discuss with Caren.

1. Please check hours first (link below) then email me your preferred name and whether or not your agree with the hours:
   * + - * [Semester Check-In](https://drive.google.com/open?id=1p0du8Bz_WZeQLMqjmzD8EislCprKSzsu5Gh8SuB3Atg)
         * [Trimester Check-In](https://drive.google.com/open?id=1eABd6uYj6pEXyKZ_qUoAhJGLsQqfACOqx3_dfEa_XQ0)
         * [ADN-BSN, Pre-Nursing, NP, Unknown Check-In](https://drive.google.com/open?id=179Fjln3ztVM_N8nC0RSJS3JN-8eZCcwNAkPvqU0giF8)
     1. Honor cord and Medal Pick-up- 42 honor cords and 10 medal recipients- will have to be given out during the summer.
        1. [Spring 2020 Honor Cord/Medal Recipients](https://docs.google.com/spreadsheets/d/1geB5ZXWh9t1PSG816G-bFL7ZGVqnPLI_zz_C7a9vgrc/edit?usp=sharing)
   1. **Mentorship Director - Abigail Loo**
      1. Pins are ordered and should be in by late April
         1. Requirements for Pins: <https://docs.google.com/document/d/1kTTEihP8_g1rVXNPMoiNjX-AyWP1wYy02IW4BEdYHbg/edit?usp=sharing>
      2. Give credit for each semester as a mentor?- Every semester you were a mentor you will get a credit if meet the requirements below. Have to fill out forms below. (Due to COVID-19)
         1. Google form for ALL mentors: <https://docs.google.com/forms/d/e/1FAIpQLScWrIpqO_v0US-W7oOxXKG8xD20Ao4FLHCgeLqdXq7xVbCMUA/viewform?usp=sf_link>
         2. Mentee evaluation form: <https://docs.google.com/forms/d/e/1FAIpQLSfCZChtWmvkzU2JMlWDXRs7E-FmN0IOruJLv_g8P1uqzcrAtQ/viewform?usp=sf_link>
   2. **Public Relation Director - Love Han**
      1. CNSA meet-up 5+ schools: delayed to next year-work with new PR director
      2. Credit ideas
         1. Videos by members about CNSA/nursing school journey/tips- Will post instructions on BeachBoard. Credit will be given.
   3. **University Involvement Director - Elaine Tran**
      1. Spring Allocations-April 7th to discuss the possibility of roll-over grants from ASI.
      2. There will be a meeting the next week to discuss funding for next year.
2. **Adjournment:**
   1. 1742
3. **Next Meeting:**
   1. May 3rd, 2020